

ROUTING AND TRANSMITTAL SLIP

Date

6 March 1984

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. DD/Pers/SP		6 MAR 1984
2. Joe		
3. Sharon		
4. Please route a copy to DD/PERS at DDPERS FYI		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Didn't we agree that [redacted] would require clearances at main point of contact? Suggest we send copies to C/RAD; C/CAD; + DD/Pers. - D/Pers.

✓ done
7 March
slm

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
[redacted]	Phone No.

5041-102

☆ GPO : 1983 O - 381-529 (301)

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

6 March 1984

MEMORANDUM FOR THE RECORD

SUBJECT: Meeting at Social Security Administration (SSA) on
29 February 1984

STAT 1. On 29 February, the undersigned accompanied [redacted]
(Deputy Director of Personnel for Special Programs) to the Social Security
STAT offices in Baltimore, Maryland, to meet with Mr. Jim Forbes (Acting Deputy
Associate Commissioner for Retirement and Survivor Insurance). The
STAT purpose of the meeting was to discuss Agency requirements associated with
recent changes in the law mandating Social Security coverage for all new
Federal employees hired on or after 1 January 1984. [redacted] opened the
discussion (which was also attended by three other SSA representatives) by
stating that we did not have any specific problems to discuss; however,
based on past experiences in similar situations, i.e., retirement, we could
reasonably anticipate that the Agency's need to protect the identity of
employees will require cleared contacts to resolve associated problems.
STAT [redacted] pointed out that we were referred to Mr. Forbes by the SSA office
in Silver Springs as a good starting point in establishing required
liaison. He continued that there were already some working relationships
between the Agency and the SSA with respect to ongoing requirements, but
that with mandated Social Security coverage the focus and requirements
could very well change or be expanded. He reiterated that we did not
have any specific areas in mind but merely wanted to establish a point
of reference if and/or when assistance is needed.

2. Mr. Forbes stated that since he was not certain what course the
discussion would take, he invited certain officers whom he thought would be
knowledgeable. As it turned out, two of these officers have direct
contact with the Agency through the Contract and Allowances Division,
Office of Personnel (CAD/OP). The others involved from SSA at the meeting
were: Marlene Pegg, John S. Hutton, Eileen Feldman, the latter two being
the contacts with CAD/OP. Mr. Forbes, although quite cordial, did not
appear all that anxious to get directly involved in any liaison situation
with the Agency, preferring instead to maintain any necessary contacts
through Ms. Pegg's office. Although generally supportive, he gave the
impression he would prefer to know as little as possible about the contacts.

3. There was some general discussion about the ongoing relationship
with SSA and a general agreement was reached that, for the time being,
we would attempt to resolve any problems arising from the newly mandated

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Social Security coverage through the existing contacts. However, it was understood that circumstances might require an escalation of the contact level should there be a requirement for any new major policy decision arising from Agency requirements. Lastly, it was agreed that Ms. Pegg would provide the names of SSA individuals who would be dealing with the Agency and thus requireing Agency clearances.

STAT

